



### General Safety Precautions for SARS-CoV-2



Stay at home if you have symptoms, e.g. coughing and fever.



Cough and sneeze into the crook of your arm or a paper tissue, not into your hand.



Keep a distance of 1.5 m away from other people!



Wash your hands thoroughly with soap and water for 20 seconds.



When indoors, 10m<sup>2</sup> room area per person.



Keep your distance and ventilate regularly when in rooms, conferences and social spaces.



Do not use the same tools and work equipment as other people unless they have been cleaned or disinfected each time.



Do not touch your face with your hands.



Passengers must wear an FFP mask. Drivers should wear one too, provided it does not impair their ability to drive safely.\*



Do not shake hands.



If you cannot keep your distance, a medical face mask or FFP-2 mask must be worn.



\*There is no standard law in Germany to make masks mandatory while driving, this may lead to legal difficulties with StVO [German Road Traffic Regulations] section 23 paragraph 4. Facial features must be visible for identification purposes.

Wear time for an FFP2 mask with valve: 120 mins then 30 mins recovery (break/simple work)

Wear time for an FFP2 mask without valve: 75 mins then 30 mins recovery (break/simple work)



Wash your hands before wearing!



Do not touch the inside when you put it on. Avoid leaving gaps.



Do not touch your face even with the mask on.



To remove, only use the bands at the sides.



Wash your hands after wearing!



Dispose of your mask in a closed rubbish bin.



Ventilate office rooms every 60 minutes and meeting rooms every 20 minutes.



Open windows completely.



Leave windows open for 3 - 10 minutes.



Do not operate air-conditioning and ventilation systems in recirculation mode.